



2019 EAGLE FUN CAMP

Parent/Guardian Information Guide

Welcome!

Welcome to the City of Eagle Parks, Pathways & Recreation Summer Day Camps! We're glad that you have chosen to spend time with us this summer. We look forward to a fun and exciting summer with your kiddos. Each camp is specially designed to offer opportunities for campers to try new things, learn, grow, and make lifelong friendships.

This handbook has been created as a reference guide for both parents and children. It contains important information and policies about our summer programs. Your child's safety is our top priority, and we hope you take time to read and review the handbook with your children.

Our programs provide developmentally appropriate activities for children ages 6-10, Monday through Friday. This year, participants can sign-up to attend the regular day program or the extended day program.

Eagle Parks, Pathways and Recreation Mission

To provide and create exceptional opportunities for play which improve livability and quality of life while fostering respect for the natural and cultural environments of Eagle.

Eagle Fun Camp Mission

Our camps are an opportunity to build relationships, learn, grow, create, and discover your true self. Eagle Fun Camp prides itself in celebrating and nurturing the social, emotional, and physical development of all youth.



Contact Us:

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Important Names/Numbers

Brandon Johnson (Beeg) - Parks & Recreation Director
208-489-8784 bjohnson@cityofeagle.org

Christina Garcia- Parks & Recreation Administration
208-489-8763 parks@cityofeagle.org

Day Camp Program Cell Phone (CAMP HOURS ONLY)
208-386-0903

City Hall
208-939-6813



Local Heroes Camp Themes

June 3-7: Home Town Heroes
Field Trips: Idaho History Museum | Capital Building | Eagle City Hall

June 10-14: Detective Camp
Field Trips: Escape Room | Eagle Island Investigation with Eagle PD

June 17-21: Jr. Veterinarian
Field Trips: Babby Farms | West Vest Animal Hospital | Zoo

June 24-28: Wilderness Adventurers
Field Trips: MK Nature Center | Eagle Island State Park

July 1-5: NO CAMP

July 8-12: Craftsmen
Field Trips: Hammer and Stain | Behind the Parks Tour | Insect Hotel

July 15-19: Junior Chef
Field Trips: Restaurant Tour | Kid's Cooking Field Day

July 22-26: Firefighter
Field Trips: Fire station Tour | Eagle Island State Park

July 29-2: Boot Camp
Field Trips: Warhawk Air Museum | Boot camp Field Day Training

August 5-9: Science and Invention
Field Trips: Virtual Reality | BSU Maker Lab | Beakerz Science

Camp Hours

All camps run from 9 am-4 pm. Early drop-off (8am) and late pick-up (5pm) available for an additional \$25/ week.

Cancellation Policy

Refunds must be requested in writing at least 3 business days prior to the program start date. All refund are subject to a \$5 service charge (no service charge if refund is a program credit).

Camper paperwork

All campers must have an Emergency Medical Form, general waiver, transportation waiver, and sunscreen waiver on file. These forms will be available via email, on the City of Eagle website, or in City Hall. Please fill them out at least one week prior to your child's camp session.

Check In/Out Procedures

Drop-off Procedures

Drop-off for camp in the morning is between 9-9:30 am.** Campers will be greeted on the sidewalk by a staff member who verifies the camper is on the list, checks the camper in, and verifies who will be picking up the camper. Campers will then put away their lunch and backpacks in designated areas and join the group activity in the field/on the playground.

*Please note that sometimes we leave for field trips promptly at 9:30 am. If you are late on a field-trip day, you are responsible for transporting your child to the field trip location.

Pick-up Procedures

Parents must sign their child out when leaving camp. One rotating staff member will be designated to stay in the shelter with the camper list and a list of authorized pick-up people. The staff member will ask the pick-up person to show a picture ID to verify the pick-up person is on the camper's pick-up list. Pick-up is from 3:30-4 pm.**

** Early drop-off begins at 8:00am. Late pick-up goes until 5:00pm sharp.

Personal Belongings

Please do not allow your children to bring any toys, money, or other valuables to camp. If any of these given items are needed for the day's activities, parents and campers will be given at least 48 hours' notice. We cannot be responsible for these items if they become broken or misplaced. Special items for any given day will be listed in the weekly email.

Items not allowed at camp include:

- Personal toys
- iPod/mp3 player
- Handheld video games
- Cell phones (emergency cell phones may be kept in camper backpacks but are not to be used)
- Fireworks
- Lighters, matches, etc.
- Knives, razors, etc.
- Firearms including bb guns, paintball guns, airsoft guns, etc.

Please pack appropriate clothing and footwear for outside play (closed toe sneakers and water shoes!), a water bottle, sunscreen, rain jacket, swimsuit, towel, and backpack. Please label all of your child's belongings.

Lunch

Each child must bring a lunch and at least 2 snacks that do not require refrigeration. You may pack a small cooler with the camper's name clearly labeled.

Lost & Found

Please label your child's belongings before sending them to camp. All lost & found for the week will be kept in the camper bin on-site. Following each week of camp, lost and found will be kept at City Hall until September 1st.

Medication

Please indicate any medication your child needs at camp on the Emergency Medical Form. All meds will be stored in a locked bag unless a camper needs immediate access to the medication. Counselors do not administer medication but will keep a record of all medication taken on the medical log.

Weather

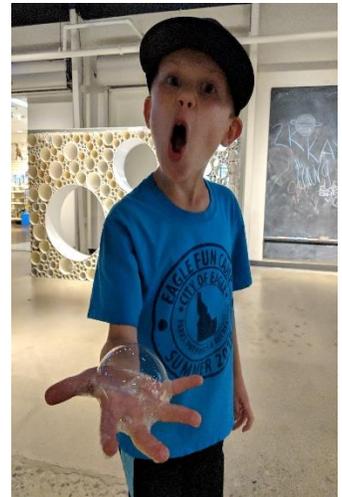
In the event of excessively hot, cold, or inclement weather, campers and staff will immediately take shelter in a secure environment. If the forecast calls for several days of inclement weather, the Camp Supervisor may make alternative plans.

Visitor Policy

Parent/guardian visitors are welcome. All adult visitors registered on the emergency contact list must sign in and check in with a camp staff and provide one piece of identification. The visitor will be provided with a nametag and must keep this tag on for the duration of their visit.

Mandatory Reporters

Idaho law requires our staff to make reports of suspected child abuse or neglect. Staff will report any suspected abuse to Child Protective Services.



Conduct & Discipline

Eagle Fun Camp promotes learning and respect in a safe environment; we have a strict no-bullying policy. All participants, parents/guardians and employees are responsible for reading and familiarizing themselves with the following policy and procedures. Examples of inappropriate behavior include (but are not limited to):

- Inappropriate action/behavior: Abusive language and/or inappropriate gestures/actions directed toward participants, staff, or other persons.
- Harm to others: Physically assaulting another person (participants, staff or other persons), including striking, pushing, shoving, spitting, proximity intimidation and/or grabbing; or other attempt or threat to physically injure another person.
- Harm to self: Physically harming/injuring self or attempting or threatening to do so.
- Misuse/Damage of property: Improper care or misuse of items that belong to the City, site location or items belonging to another person.
- Stealing: Removing property belonging to others, the City, or other facilities without permission.
- Non-compliance with rules: Non-compliance with program and facility rules.
- Inappropriate touching of others

If a participant's behaviors are disruptive, staff will give a verbal warning identifying inappropriate behavior and possible consequences should the behavior continue. If the child continues to be disruptive, the following progressive discipline steps will be used to get a child back on track with the code of conduct policy:

1. 1st Infraction: If inappropriate behavior continues, a staff member will have the participant go to a "quiet-time" for five to ten minutes prior to rejoining the group. The staff member will reiterate the desired behavior and consequences should the behavior continue.
2. 2nd Infraction: If inappropriate behavior continues to occur or becomes more serious, a staff member will call the participant's guardians and notify them of the continued inappropriate behavior. A Student Behavior Report will also be sent home.
3. 3rd Infraction: Staff will inform the Eagle Fun Camp Supervisor of the inappropriate behavior and the Supervisor will call the participant's guardian to discuss a course of action; consequences may result in time away from Eagle Fun Camp.
4. Suspension: The steps listed above are used to correct behavior in most cases. If these steps are unsuccessful, a participant may be suspended or expelled from the program.

Please note that these steps are used as a guideline. Exact responses to behaviors are situational and depend on the severity of the inappropriate behavior. The participant may be asked to leave the program for the remainder of the day at the discretion of the Parks & Recreation staff at any point and time. In the event a child is dismissed from a program for any period of time, the registration fee is non-refundable.

Camper Guidelines

Please review these guidelines with your child prior to the first day of camp.

1. Stay with your group at all times, unless you have permission from your counselor.
2. Respect all fellow campers, counselors, and other park users.
3. Be courteous with the words you use. Inappropriate language will not be tolerated. Campers in violation of this rule will be expected to tell their parents the word or words used.
4. Keep your hands and feet to yourself at all times.
5. Be respectful of others belongings. Do not take anything that is not yours.
6. Respect your environment and the parks by throwing away or recycling all waste and returning equipment to the proper place after use.
7. Do not bring toys or valuables to camp. We are not responsible for lost/broken items that are brought from home. Snow cones may not be purchased during camp.
8. Phone calls/text messages are to be made only in the event of an emergency and are only to be made on the camp phone.
9. Most importantly: always follow the Golden Rule—treat others as you wish to be treated.

Field Trip Guidelines:

When riding in vans or buses, you must remain seated, wear your seatbelt and sit in a booster seat if required because of age/height (if in van), and keep your hands inside the windows at all times. When the van/bus stops, stay seated until a counselor opens the door and gives you permission to get out of the vehicle. Be respectful of the public and stay with your group.

*Note: We will be using school buses chartered by Caldwell Transportation for most field trips. School buses do not have seat belts and do not require a booster seat.

Camp checklist

Parent Checklist:

- Read the parent handbook
- Review handbook with camper(s)
- Complete waiver packet
- Check email for weekly camp newsletter/schedule

Required Items for Campers:

Bag/backpack to send with your camper that includes the following labeled items:

- Water bottle
- Jacket and rain gear
- Lunch
- 2 Snacks
- Swimsuit/towel
- Sunscreen (clearly labeled)
- Sneakers and water shoes
- Optional: hat, sunglasses
- Review what to expect at camp with your camper(s)

