

## RESOLUTION NO. 16-34

### **A RESOLUTION AMENDING RESOLUTION NO. 12-11 CHANGING THE NAME OF THE PARKS AND PATHWAYS DEVELOPMENT COMMISSION, ADDING DUTIES TO THE COMMISSION; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Eagle deems it advisable that the Eagle Parks and Pathways Development Commission will advise recreation programs administered by the Parks and Recreation Department.

**NOW, THEREFORE BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAGLE, IDAHO**, that Resolution 12-11, be amended with:

Section 1: OFFICIAL NAME: The name of the Eagle Park and Pathway Development Committee shall be changed to the Eagle Parks, Pathways and Recreation and Pathways Development Commission which Commission shall be known and designated as such. The Commission shall still consist of seven (7) members who shall be appointed by the Mayor and confirmed by a majority vote of the City Council.

Section 2: TERM OF OFFICE AND VACANCIES AND REMOVAL: The term of office for appointive members shall remain three (3) years unless deemed otherwise necessary. Said terms shall be staggered. The initial terms being a one year term consisting of three members, a two year term consisting of two members and three year term consisting of two members. All members shall be eligible for reappointment. If a vacancy shall occur during any unexpired term, the Mayor, with confirmation by a majority vote of the Council, shall appoint a member for the balance of such unexpired term. Commission members may be removed by a majority vote of the Council.

Section 3: ORGANIZATION:

- A. **Chairman and Vice Chairman:** The Commission shall meet and appoint one of its members as Chairman of the Commission, who shall hold office as such Chairman for such term as the Commission shall so designate. The Commission shall elect a Vice Chairman who shall act as Chairman in the absence of the Chairman of the Commission.
- B. **Clerk/Secretary of Commission:** The Commission shall designate a Clerk, who may be an officer or employee of the City, who shall act as the Clerk or Secretary to the Commission and shall keep an accurate record of all proceedings of said Commission, and shall file, when ordered by the Commission, with the Council, a report of all transactions of the Commission.
- C. **Meetings:** A Quorum must be established to conduct business. A Quorum shall be a majority of the Commission members appointed and sitting on the Commission at that time. (Example: If there are only 5 members currently sitting on the Commission, a Quorum would be 3 members). The Commission shall hold meetings each month for at least nine (9) months of the year, and at such other times as may be called by the Chairman or by the Mayor or City Council.

- D. Rules For Conduct Of Business: Written rules consistent with this Chapter and the laws of the State of Idaho for the transaction of business of the Commission shall be adopted.
- E. Records Kept: Written records of meetings, hearings, resolutions, findings, studies, permits and actions shall be maintained and open to the public.
- F. Compensation: The members of the Parks and Pathways Development Commission shall serve and act without compensation, except that their actual and necessary expenses shall be allowed by the Council and the City shall provide the necessary and suitable equipment and supplies to enable the Commission to properly transact and perform its business.

Section 4: DUTIES:

- A. The Commission shall serve in an advisory capacity and is established to:
  1. Create and recommend to the mayor and City Council an overall plan for parks, ~~and~~ pathways, and recreation within the City of Eagle.
  2. Review and make recommendations to the City Council on park and pathway land acquisition, ~~and development,~~ improvement and maintenance.
  3. Assist in the preparation of the park and pathway portion of the annual budget.
  4. Conduct quarterly on site visits and compile a need assessment report to be presented to the mayor and City Council at a regularly scheduled meeting.
  5. Represent the City of Eagle at meetings involving parks and pathways.
  6. Report quarterly to the mayor and City Council at a regularly scheduled meeting.

Section 5: This Resolution shall be in effect from and after its passage and approval.

Dated this 13<sup>th</sup> day of December, 2016.

CITY OF EAGLE  
Ada County, Idaho

  
STAN RIDGEWAY  
MAYOR

ATTEST:

  
SHARON K. BERGMAN  
CITY CLERK  
(SEAL)

